



Office of Administrative Services
FOIA Requester Service Center

July 17, 2020

Ms. Courtney Buble
Government Executive

Dear Mrs. Buble:

This letter is in response to your U.S. General Services Administration (GSA) Freedom of Information Act (FOIA) request number (GSA-2020-000973), submitted on June 17, 2020, in which you requested:

“[t]he meeting minutes from the May 27 Agency Transition Directors Council meeting between GSA and the Office of Management and Budget.”

Enclosed please find the documents responsive to your request.

In processing your request, please note that portions of the responsive record which reflect the agency's deliberative process are considered pre-decisional in nature and/or attorney-client privileged communications, have been redacted pursuant to FOIA, 5 U.S.C. § 552(b)(5).

In addition, GSA redacted an Agency Transition Directors Council (ATDC) email address pursuant to the FOIA, 5 U.S.C. § 552(b)(6). This was done because public disclosure of this email address would constitute a clearly unwarranted invasion of the council's privacy.

As we have redacted information referenced in the above paragraph(s) with the aforementioned FOIA exemption, this technically constitutes a partial denial of your FOIA request. You have the right to appeal the denial of the information being withheld. You may submit an appeal online at the following link (<https://foiaonline.regulations.gov/foia/action/public/home>) or in writing to the following address:

U.S. General Services Administration
FOIA Requester Service Center (H3A)
1800 F Street, NW, Room 7308
Washington, DC 20405

Your appeal must be postmarked or electronically transmitted within 90 days of the date of the response to your request. In addition, your appeal must contain a brief statement of the reasons why the requested information should be released. Please enclose a copy of your initial request and this denial. Both the appeal letter and envelope or online appeal submission should be prominently marked, “Freedom of Information Act Appeal.”

U.S. General Services Administration
1800 F. Street, Northwest
Washington, DC 20405
Telephone: (877) 675-FOIA
Fax: (202) 501-2727

This completes action on your request. Should you have questions, you may contact me at travis.lewis@gsa.gov or contact our GSA FOIA Public Liaison, Audrey Brooks, at (202) 205-5912 or by email at audrey.brooks@gsa.gov for any additional assistance and to discuss any aspect of your FOIA request.

Additionally, you may contact the Office of Government Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, email at ogis@nara.gov; telephone at (202) 741-5770; toll free at (877) 684-6448; or facsimile at (202) 741-5769.

Sincerely,

Travis Lewis

Travis Lewis
Deputy Director
Office of Accountability and Transparency
Office of Administrative Services

Enclosure