

- The Administration and Congress are continuing to work to resolve a series of economic or fiscal events, collectively referred to as the “fiscal cliff,” that are scheduled to occur around the end of the year.
- One of the key issues involves potential across-the-board reductions in Federal spending— also known as “sequestration”—which were put in place by the Budget Control Act of 2011. Under current law, these reductions are scheduled to take effect on January 2, 2013.
- First and foremost, it is important to keep in mind that the Administration remains focused on working with Congress to reach agreement on a balanced deficit reduction plan that avoids such cuts. Sequestration was never intended to be implemented, and there is no reason why both sides should not be able to come together and prevent this scenario.
- Nevertheless, with only a couple of weeks left before sequestration could occur should a deal not be reached, it is important to clarify the potential implications.
- If it occurs, sequestration will reduce our budgetary resources for the remainder of the fiscal year (which runs through September 30).
- These cuts, while significant and harmful to our collective mission as an agency, would not necessarily require immediate reductions in spending. Under sequestration, we would still have funds available after January 2, but our overall funding for the remainder of the year would be reduced.
- Accordingly, this situation is different from other scenarios

we have encountered in recent years, such as threats of government shutdown due to a lapse in appropriations.

- For these reasons, I do not expect our day-to-day operations to change dramatically on or immediately after January 2, should sequestration occur.
- This means that we will not be executing any immediate personnel actions, such as furloughs, on that date.
- Should we have to operate under reduced funding levels for an extended period of time, we may have to consider furloughs or other actions in the future.
- But let me assure you that we will carefully examine other options to reduce costs within the agency before taking such action, taking into consideration our obligation to execute our core mission.
- Moreover, if such action proves to be necessary, we would provide affected employees the requisite advance notice before a furlough or other personnel action would occur.
- We would also immediately cancel any scheduled personnel actions should a deficit reduction agreement be reached that restores our agency funding.
- If you have unanswered questions or wish to discuss issues surrounding the potential sequestration, I encourage you to reach out to [KEY POC/OFFICE AT AGENCY].